It's almost time for the **2021 MFP Virtual Intensive Winter Institute**, taking place virtually **March 18-20th!** Please review the below details, as you prepar to join us next week.

## Attending the MFP Institute

The 2021 Minority Fellowship Program Virtual Intensive Winter Institute will take place on the Ugo Virtual event platform, which can be accessed from your computer. **The MFP Institute officially goes LIVE at 6:00pm EDT on Thursday, March 18, 2021**. You will receive your log in information and your unique password on Thursday afternoon. At that time, you can log into the event platform. Be sure to use Google Chrome or Mozilla Firefox! To log in, please enter the email address where your invitation was sent (the email you are receiving this on). The program officially kicks off with our Welcome Keynote address. Can't wait to see you there!

## **Navigating the Platform**

To help guide you through the event, a brief navigation video will play the moment you log on Thursday evening that walks you through the entire site and helps you navigate through the various virtual rooms and event features.

## **Technical Tips**

What can you do to prep for the event and make sure you have the best user experience? Here are a few tips.

1. We recommend you test your computer or device in advance. To do so, please click <u>https://events.ugovirtual.com/event/ANCCVirtual/system-check</u> and conduct the System Check to ensure your computer and connection are ready to view the live experience.

2. Join from a compatible internet browser. The event will work best on a desktop or laptop computer using Google Chrome or Mozilla Firefox for both Windows and MAC in full screen, so please make sure you have Chrome or Firefox downloaded to your computer. To participate in the event, you should use a strong, wired broadband connection with a speed of at least 1.4 Mbps. To test the speed of your internet, please click here and click "Go".

3. For optimal viewing, within your internet browser, we recommend zooming out to 80%, in order to maximize your virtual viewing experience.

 Many features will not work while using a VPN, so please be sure to log off your VPN before attending the event.

5. The Keynote Addresses, sessions, and panel discussions will take place in Zoom. Please <u>click here</u> and make sure you have the latest version of the Zoom desktop client downloaded to your computer. Please note if you are unable to download the Zoom app you can use the browser version with more limited functionality.

## FAQs

For additional information about the virtual event, please visit our <u>FAQ page</u>! We highly recommend that each attendee read through these questions before accessing the virtual event.

We look forward to "seeing" you online on Thursday, March 18, 2021 at 6:00pm EST!

Sincerely,

Conferences and Meeting Services Team

2021 ANA Minority Fellowship Program Support

Phone: 800-883-2784 (U.S. & Canada) / 972-349-7613 (International)

Email: anamfp@mcievents.com

Agents are available: Monday-Friday, 9am-6pm EDT

Need Assistance? Chat Now